

**EXECUTIVE PHASE  
(PHASE FOUR)  
PROMOTION AGREEMENT**

**LEADERSHIP OFFICER  
ACHIEVEMENT**

**12**

**CAPTAIN (SUSTAINED)**

1. MEMBER'S LAST NAME, FIRST NAME, MIDDLE NAME

2. CAP IDENTIFICATION NUMBER

3. MEMBER'S ADDRESS (STREET NUMBER/PO BOX, CITY, STATE AND ZIP CODE)

4. UNIT NAME AND CHARTER NUMBER

5. MEMBER'S E-MAIL ADDRESS

6. MEMBER'S TELEPHONE NUMBER

**MEMBER AGREEMENT TO COMPLETE ACHIEVEMENT**

Statement	Proposed Date	Member Initials
The C/Capt named herein shall, to the best of ability, complete all requirements for the Leadership Officer achievement on or before the date indicated. INDICATE DATE →		
7. MEMBER'S SIGNATURE AND GRADE DATE	8. REPORTING OFFICIAL'S SIGNATURE AND GRADE DATE	

**ACHIEVEMENT REQUIREMENTS**

Item	Result	Date Completed	Print Last Name
Cadet Physical Fitness Test (CPFT) Refer to CAPP 52-18	MUST MEET PRESIDENT'S CHALLENGE FITNESS REQUIREMENTS FOR 70 <sup>TH</sup> PERCENTILE		
Leadership Chapter 11	INITIAL SCORE: 70 PERCENT MINIMUM CORRECTED TO 100%		
Leadership Staff Duty Analysis (See CAPP 52-14)	STAFF DUTY ANALYSIS (SDA) MUST ACCOMPANY THIS FORM		
Aerospace Education	NO REQUIREMENT	NO REQUIREMENT	NO REQUIREMENT
Service As Instructor In Leadership, Aerospace Education or Physical Fitness	INSTRUCTION BENEFACTOR(S):		
Character Development Forum Participation	FORUM LEADER: FORUM SUBJECT:		
Active Participation in Squadron Activities	ACTIVITY:		
SDA Service As Apprentice Under Senior Leadership Officer, AEO, Operations Officer, Logistics Officer, or Cadet Commander (See CAPP 52-14)	THIS IS REQUIRED FOR THE EAKER AWARD ONLY. SEE CAPP 52-14 IN ORDER TO DETERMINE A TIMELY COURSE OF ACTION FOR THE EAKER AWARD.	NOT REQUIRED	NOT REQUIRED
Cadet Oath	RECITE FROM MEMORY—MAY RETEST AS MANY TIMES AS NECESSARY TO ATTAIN 100 PERCENT ACCURACY		

**REVIEW**

Item	Date	Staff Printed Name and Grade	Staff Signature
eServices Updated			

**MEMBER IS ELIGIBLE FOR CONTINUATION TO AEROSPACE EDUCATION OFFICER  
ACHIEVEMENT REQUIREMENTS**

SIGNATURE AND GRADE OF CADET COMMANDER

DATE

SIGNATURE AND GRADE OF DEPUTY COMMANDER FOR CADETS

DATE