

# COMMAND PHASE (PHASE THREE) PROMOTION AGREEMENT

**PUBLIC AFFAIRS OFFICER  
ACHIEVEMENT**

# 11

**FIRST LIEUTENANT (SUSTAINED)**

1. MEMBER'S LAST NAME, FIRST NAME, MIDDLE NAME		2. CAP IDENTIFICATION NUMBER	
3. MEMBER'S ADDRESS (STREET NUMBER/PO BOX, CITY, STATE AND ZIP CODE)		4. UNIT NAME AND CHARTER NUMBER	
5. MEMBER'S E-MAIL ADDRESS		6. MEMBER'S TELEPHONE NUMBER	

### MEMBER AGREEMENT TO COMPLETE ACHIEVEMENT

Statement	Proposed Date	Member Initials
The C/1st Lt named herein shall, to the best of ability, complete all requirements for the Public Affairs Officer achievement on or before the date indicated. <span style="float: right;">INDICATE DATE →</span>		
7. MEMBER'S SIGNATURE AND GRADE <span style="float: right;">DATE</span>	8. REPORTING OFFICIAL'S SIGNATURE AND GRADE <span style="float: right;">DATE</span>	

### ACHIEVEMENT REQUIREMENTS

Item	Result	Date Completed	Print Last Name
Cadet Physical Fitness Test (CPFT) Refer to CAPP 52-18	MUST MEET PRESIDENT'S CHALLENGE FITNESS REQUIREMENTS FOR 60 <sup>TH</sup> PERCENTILE		
Leadership Chapter 10	INITIAL SCORE: <span style="float: right;">70 PERCENT MINIMUM</span>  CORRECTED TO 100%		
Leadership Staff Duty Analysis (Public Affairs)	STAFF DUTY ANALYSIS (SDA) MUST ACCOMPANY THIS FORM		
Aerospace Education Aerospace: The Journey of Flight	PASSING SCORE: <span style="float: right;">80 PERCENT MINIMUM</span> Chapters: __, __, & __		
Service As Mentor (See CAPP 52-6)	MENTORING BENEFACTOR(S):		
Character Development Forum Participation	FORUM LEADER:  FORUM SUBJECT:		
Active Participation in Squadron Activities	ACTIVITY:		
SDA Staff Service As Apprentice Under Senior Command, Administration or Public Affairs Officer (See CAPP 52-14)	THIS IS REQUIRED FOR THE AMELIA EARHART AWARD ONLY. SEE CAPP 52-14 IN ORDER TO DETERMINE A TIMELY COURSE OF ACTION FOR THE EARHART AWARD.	NOT REQUIRED	NOT REQUIRED
Cadet Oath	RECITE FROM MEMORY—MAY RETEST AS MANY TIMES AS NECESSARY TO ATTAIN 100 PERCENT ACCURACY		

### REVIEW

Item	Date	Staff Printed Name and Grade	Staff Signature
eServices Updated			

### MEMBER IS ELIGIBLE FOR CONTINUATION TO AMELIA EARHART AWARD REQUIREMENTS

SIGNATURE AND GRADE OF CADET COMMANDER <span style="float: right;">DATE</span>	SIGNATURE AND GRADE OF DEPUTY COMMANDER FOR CADETS <span style="float: right;">DATE</span>
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